



**Autolift Garage Doors & Gates**

12 Larkin Street  
 Riverwood NSW 2210  
 Tel: 02 9534 0444  
 Fax:  
 info@autolift.com.au

ABN:70 689 535 60

**Task Sheet**

**Details**

Task: Maintenance Service  
 Client: Universe Strata Services P/L T/As  
 Professionals Strata Team  
 Date Entered: 20/7/2021 12:32AM  
 Client Contact:  
 Entered By Kristina Tzaneros

**Reference**

Site Contact: **Tusitha Karu (BM) 0481 000 039**  
 Sales Person  
**Job No: 19598**  
 Cust On:  
**Site: 1 Thallon Street Carlingford**  
 Strata Plan # 97164

Description	Unit Charge	Total
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**Quarterly Maintenance Service** Due Nov, Feb, May, August

1 x Commercial Roller Shutter (RESIDENTIAL entry, basement 1) w/ Grifco motor & Grifco E945G  
 Code : 1 1 9 4 7 1

Call BM prior to confirm and arrange access - must sign in on the day  
 Must be done as the same time as Main Entry door (separate task)

**Notes**

**Labour**

**Material**

Order#

**Sundries**

**Checklist**

	Comp. By	Completed	Y	N	N/A	Comments	GPS
Call Site Contact			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Log Start/Finish Time			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Service Report Completed			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Have Autolift Stickers/Signs been erected			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Are all doors & walls cleaned of greasy hand-prints			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

**Completed:** 20/7/2021@

**Completed By:**

**Signatures:**