

# JAMESONS.

## Purchase Order / ID #47152

Issue Date: 25.01.2022

Time Out Date: 27.01.2022

Due Date Completion: 25.01.2022

This Request will timeout if you do not select a button to confirm your status

CLICK HERE TO  
**SCHEDULE INSPECTION**

This will confirm the inspection date / time with ALL site contacts

CLICK HERE TO  
**SCHEDULE WORK**

This will confirm the job date / time with all site contacts

CLICK HERE TO  
**ADD INVOICE**

Invoices will be sent to the strata manager and owners corporation for approval

CLICK HERE TO INDICATE YOUR  
AWAITING MATERIALS

CLICK HERE TO INDICATE YOUR  
AWAITING SITE CONTACT

CLICK HERE TO  
**MESSAGE STRATA MANAGER**

CLICK HERE TO  
**DECLINE JOB**

### Supplier

**Name:** Auto Lift Garage Doors Pty Ltd  
**Business Number:** 17068953560  
**Phone:** 0449 784 641  
**Email:** info@autolift.com.au

### Job Address

**Plan Number:** 16539  
**Building Address:** 387 Alfred Street North  
**Suburb:** NEUTRAL BAY  
**Postcode:** 2089

### Suggested Time for Access

### Strata Management Company

Jameson & Associates Unit Services Pty Ltd trading as Jamesons Strata Management  
**Business Number:** 83001138576  
**Postal Address:** PO Box 2001 Spit Junction, NSW 2088  
**Phone:** 02 89693300

### Invoice Details

: 387 Alfred Street North  
NEUTRAL BAY, 2089  
c/o Jamesons  
**Phone:** 02 8969 3300  
**Email:** invoices@jamesons.com.au

### Shared / Important Building Documents

### Strata Manager(s)

**Name:** Shelly Postle  
**Phone:** 0289693384  
**Email:** shellyp@jamesons.com.au

### Job Details

**Job Title:** URGENT garage door stuck shut  
**Job ID:** 47152  
**Job Description:** Can you please urgently attend and open the garage door. Access is 0478 583 114. Stephen's vehicle is stuck inside.

### IMPORTANT NOTES RELATING TO COVID-19

Do not attend the property if you have travelled overseas in the last 14 days, are unwell, or have been in contact with a person with confirmed COVID-19.  
Ensure you practice good hygiene including washing hands before and after a job and wiping down any surfaces you might come into contact with (particularly light switches, railings or other high touch areas)  
We recommend you wear gloves and an anti-viral face mask at all times while on site if possible.  
Ensure you practice social distancing even while attending a job – that is stay at least 1.5m away from another person.

### IMPORTANT NOTE:

All contractors/service providers are required to familiarise themselves with the application of Work Health and Safety legislation, specifically the WHS Act 2011 which came into effect from 1 January 2012. As a minimum, it is expected that you or your company holds current appropriate licences for the work to be performed, relevant insurances and has in place a Safe Work Method Statement.