WORK ORDER

		Work Order Number:	**38354-14056**
Site:		Attention: All Doors NSW Pty Ltd	
Site Address:	2 Vicars Place, Wetherill Park NSW 2164	96 128 338 643	
Riverwall Supervisor Contact:	Steve Vamiadakis		
Mobile:	0431 220 829	**Riverwall Job Number:**	**38354**
Email Address:	steve.vamiadakis@riverwall.com.au	Requested By:	Yuyan Yang
		Date of Request:	02/07/2025
Cause of Loss:	Fire		

Dear All Doors NSW Pty Ltd ,

Please attend site and address the scope of works detailed below to be carried out at 2 Vicars Place, Wetherill Park, NSW 2164 .

Riverwall will require that no trades are to commence with any private works without prior consent by Riverwall management.

INVOICING:

Please note invoices cannot be processed without this information.

All invoices submitted to Riverwall must be sent to payables@riverwall.com.au. Invoices must contain the following information:

Riverwall Job Number, Work Order Number and Site Address.

Please also include your Safe Working Method Statement (SWMS) with your invoices.

FIRST AID KIT REQUIREMENT ON SITE:

Please note that all Site Supervisors have a first aid kit within their Riverwall provided vehicle. However, in the event the Site Supervisor is not present, please ensure that you provide a first aid kit for your employees in the event of an incident.

General Notes:

1. Allowances have been made only for the works specified above. Should any additional work be necessary a variation request will be submitted for approval.
2. All works will be carried out in a quality tradesman-like manner.
3. Safety equipment is to be used in accordance with WHS Regulations.
4. Project duration is generally subject to weather conditions, availability of materials and signing of agreements.
5. Where applicable, we have made no allowance to handle, move, pack or store any contents items, furniture or furnishings unless listed in the scope above.
6. Protect all necessary surfaces and finishes prior to commencement of work.
7. All new materials, finishes, surfaces and colours are to match existing as close as possible.
8. Conduct a dilapidation report prior to commencement of works to include any pre-existing damages on site
9. All trades must remove their own rubbish and waste away from site at the end of each shift. Any trades that fail to do so will be liable for any back charges that occur.

PLEASE NOTE: Progress Invoices must be communicated to and approved by the Riverwall Supervisor prior to submitting the invoice to Riverwall Accounts.

Please attend 2 Vicars Place, Wetherill Park, NSW 2164 and complete the following scope of works listed below:

Our instruction to you is as follows

SCOPE OF WORKS

Doors
Garage door
As per your discussion with Steve, please urgently attend the site to carry out an inspection to the garage door to identify the issues to report on - If it's related to the water leak - Or if it's related to the different problems caused Please provide us a report with photos for the findings Please also provide cost breakdown for fixing the garage door.

Totals		**Totals**
	Subtotal	$1.00
	GST	$0.10
	Total	**$1.10**