



[Premium Building Management](#)
RISE | BMC 1218519 - BMC 1218519
29 Hunter Street Parramatta NSW 2150
[Site Contact](#)
Tony Alesci
0414 108 794
rise@premiumbuildingmanagement.com.au

WO REQUEST #	1145-A
DATE REQUESTED	16/08/2022
DUE BY	16/08/2022
PRIORITY	Low
ASSIGNED TO	

All Doors NSW
Mob: 0417 528 785
Ph:

JOB INFORMATION

[Job Area](#)
Common - Asset

[Asset](#)
Garage Main Roller Shutter

SUBJECT

BMC 1218519-Rollershutter malfunction

JOB DESCRIPTION

On behalf of the Owners Corporation of BMC DP12118519 we kindly invite you to attend the above site within the Building managers onsite hours for the following:
Fix fault in rollers shutter that is getting stuck at the top of the track.
Contractors must contact the Building manager on arrival and departure of the site and must sign in/out the logbook located at the building manager's office. For assistance call the onsite Building Manager on 0414 108 794 Onsite hours: 7:30 - 3:30 Mon-Fri.

WORK ORDER DESCRIPTION

Roller shutter not closing and getting caught at top of track

MEDIA

TERMS & CONDITIONS

Please forward all invoices to the Building Manager for approval. NO invoices will be processed until approved by the Building Manager. All Contractors and/or Service Providers must log their attendance onsite with the Building Manager by signing the Contractor Register prior to commencing work and sign-out on departure while returning keys. New Contractors and Service Providers MUST undertake Site Induction BEFORE proceeding with any works.