WO REQUEST #	1714-A
DATE REQUESTED	07/01/2026
DUE BY	14/01/2026
PRIORITY	Urgent
ASSIGNED TO	

Premium Building Management
RISE | BMC 1218519 - BMC 1218519
29 Hunter Street Parramatta NSW 2150
Site Contact
Joe Bakhos
0414 108 794
rise@premiumbuildingmanagement.com.au

All Doors NSW
Mob: 0417 975 669
Ph: 0417 975 669

JOB INFORMATION

Job Area
Common Asset

Assets
Garage Main Roller Shutter

Invoices

Quotes

Documents

SUBJECT

SP92450 | RISE APARTMENTS W/O MAKE SAFE OF THE ROLLER SHUTTER

JOB DESCRIPTION

On behalf of the BMC 1218519, we kindly invite you to attend the above site during the Building Manager's onsite hours to make safe of the roller shutter which was struck by a vehicle.

Could you please inspect what other damage was caused and provide a quotation to repair.

Please note the following site requirements:

> All contractors must **contact the Building Manager upon arrival and departure**.
>
> Contractors are required to **sign in and out of the logbook**, located in the Building Manager's office.

For access or assistance, please contact the onsite Building Manager on **0414 108 794**.**Onsite hours:** 7:30 am 3:30 pm, Monday to Friday.

Kind regards,
Joe Bakhos
Building Manager
Owners Corporation SP92450

MEDIA



TERMS & CONDITIONS

Please forward all invoices to the Building Manager for approval. NO invoices will be processed until approved by the Building Manager. All Contractors and/or Service Providers must log their attendance onsite with the Building Manager by signing the Contractor Register prior to commencing work and sign-out on departure while returning keys. New Contractors and Service Providers MUST undertake Site Induction BEFORE proceeding with any works.