Work Order

PO Box 210 Earlwood NSW 2206
1300 55 6641 | claims@abril.com.au
ABN: 34 183 186 078 | Build Lic. No: 198845C

ABS Job No ABS034419
Date March 18, 2025

Abril Primary Contact

Michael Ayache

michael@abril.com.au

TO

All Doors NSW
sales@alldoorsnsw.com.au
0417 975 669

Project Details

Insured	SP 42813
Place of Loss	Chelsea Court 300 Riley Street, Surry Hills, NSW 2010
Primary Contact	Christina Smith (building manager)
Primary Contact Number	0411 410 186
Primary Contact Email	
Proposed Start Date	
Anticipated Completion Date	

NOTE: If a PC or PS amount is listed within the SOW/Budget below, you will be required to provide a receipt to the Supervisor/Project Coordinator for reconciliation.
NOTE: If you are required to disconnect/reconnect an existing item, prior to disconnection you are required to check the item is operating under normal parameters, and document this by photo/video. Any faulty items are to be reported to the Supervisor/Project Coordinator.
YOU ARE REQUIRED TO PROVIDE BEFORE & AFTER PHOTOS WITH THE SUBMISSION OF YOUR INVOICE.
Please note if photos are not supplied you risk your invoicing being rejected.

Special Instructions:

Please see work order as per quote.

Scope of Works

ABS034419-8136

Garage Doors

Garage

Remove and replace garage shutter curtain x 1 (daylight opening size 3861 x 2250mm high approx).
Remove and replace the colorbond bulkhead using Thompsons 50mm Slotted (bottom half) 3861mm w x 540 mm high and attempt to straighten the top half with the sprinkler pipe running through it.
Remove and refit exit signage to the bulkhead panel.

Totals		Totals
	Subtotal	$5,265.00
	GST	$526.50
	Total	**$5,791.50**

READ THE FOLLOWING

- *Please go ahead with the works as per the scope of works listed above.*
- *You must contact the insured within 48hours of receiving this work order.*
- *Please ensure you submit your invoice to* ***payables@abril.com.au*** *within 10 working days of completing the repairs to ensure prompt payment &* ***INCLUDE THE JOB #*** *on your invoice.*
- *Please ensure the risk assessment is conducted and completed prior to the commencement of any works.*
- *You are required to provide completion photos with your invoice.*

SITE RISK ASSESSMENT

(To be completed prior to commencing any work and all workers to sign their acknowledgement)

Contractor / Employee Name:_____

Site Address: Chelsea Court 300 Riley Street, Surry Hills, NSW 2010

Work Description:_____

First Aid Box on site ☐ YES / ☐ NO (First Aid Box must be present on all sites)

The contractor/worker shall assess the task, determine the level of risk and apply the appropriate controls.
Assess and complete **Risk Rating** referring to the Risk Table over page. SITE
If there is a risk rating, control measures must also be completed.

1 or 2 = High chance of injury
3 or 4 = Moderate chance of injury
5 or 6 = Low chance of injury

RISK RATING	TASK / HAZARD / RISK	CONTROL MEASURES
	Working At Heights	
	Power Tools / Electrical Leads	
	Excavations or Machinery	
	Manual Handling	
	Light Demolition	
	Moving / Falling Objects	
	Pedestrians / People Around Site	
	Ladders / Step Ladders	
	Slip / Trip / Fall	
	Noise	
	Traffic	
	Rain	
	Wind	
	Heat	
	Cold	
	Dust / Pollution	
	UV Exposure / Radiation	
	Cuts / Abrasions	
	Electric Shock	
	Hazardous Substances	

	Rubbish / Waste Removal	
	COVID-19	

FURTHER ACTION REQUIRED	☐ **YES** / ☐ **NO**
Name / Signature / Date:	
Name / Signature / Date:	
Name / Signature / Date:	
Name / Signature / Date:	