



Issued By:
Strata Excellence
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Level 21, 133 Castlereagh Street
SYDNEY NSW 2000
Ph: 1300 16 16 37
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Principal: Gary Jennings

Strata Excellence

WORK ORDER 1315

Bill to:

Strata Plan No 99079
101 Church Street
RYDE NSW 2112

Order No	1315
Order By	Gary Jennings
Issued Date	22/11/2022
Expected Completion	

Attention to:

Contractor Name	All Doors (NSW) Pty Ltd	Tel:	
and address	PO BOX 132	Fax:	
	LEPPINGTON NSW 2179	Mob:	0417975669
		Email	SALES@ALLDOORSNSW.COM.AU
Contact		ABN:	96128338643
Public Liability		Lic#	

Please undertake the following work at **101 Church Street RYDE NSW 2112**

Job Summary: Service Garage door
Job Details: Hello All Doors, Please attend and service the garage door. Jeff Cheung 0425 257 898 has advised: It seems the squeaking has returned, and again, can be heard on the West side of the building with windows closed. If possible, please include in your work order diagnosis/investigation into possible bad bearings/joints that may need replacement or repair. The door was last serviced in March after the last bout of rain, it seems rather soon that we need it serviced again.
Special Instructions:
Terms: If you have any further questions feel free to contact our office on 1300 16 16 37 or via our web site www.strataexcellence.com.au <u>Upon receipt of this email you are required to provide a timeframe for completion</u> Note: Contractors must phone the owners representative to arrange access on site within 24hrs of receiving a work order to arrange a mutually suitable appointment to complete works. If running late please call the owner representative prior to the appointment time and re-schedule for a mutually suitable time. Repeated changes to appointments or no-shows to appointments is unacceptable. Contact on site: Jeffrey Kin-Bon Cheung 0425 257 898
New contractors are required to include a copy of A) public liability policy, together with B) banking details (including Bank, BSB, C) Account name and number).
Invoice Information Please ensure the following information is CLEARLY stated on your invoice when submitting for payment: A) Property address, B) Supplier ABN, C) Invoice date, D) Invoice number, E) Amount due, GST (if applicable), F) Due date (or payment terms) G) Work order number (if applicable) H) Service period (if applicable)
Please forward all emailed invoices to invoices@strataexcellence.com.au