Issued By:
Strata Excellence
ABN: 59614981207
Level 21, 133 Castlereagh Street
SYDNEY NSW 2000
Ph: 1300 16 16 37
admin@strataexcellence.com.au
Principal: Gary Jennings

Strata Excellence

WORK ORDER 1646

Bill to:
Strata Plan No 99079
101 Church Street
RYDE NSW 2112

Order No	1646
Order By	Gary Jennings
Issued Date	14/12/2023
Expected Completion	

Attention to:

Contractor Name	All Doors (NSW) Pty Ltd	**Tel:**	
and address	PO BOX 132	**Fax:**	
	LEPPINGTON NSW 2179	**Mob:**	0417975669
		Email	SALES@ALLDOORSNSW.COM.AU
Contact		**ABN:**	96128338643
Public Liability		**Lic#**	

Please undertake the following work at **101 Church Street RYDE NSW 2112**

Job Summary: Service garage door

Job Details: Hello All Doors,

Can you please arrange a time to service the garage door for preventative maintenance.

Special Instructions:

Terms:

If you have any further questions feel free to contact our office on 1300 16 16 37 or via our web site www.strataexcellence.com.au

Upon receipt of this email you are required to provide a timeframe for completion

Note: Contractors must phone the owners representative to arrange access on site within 24hrs of receiving a work order to arrange a mutually suitable appointment to complete works.

If running late please call the owner representative prior to the appointment time and re-schedule for a mutually suitable time.

Repeated changes to appointments or no-shows to appointments is unacceptable.

Contact on site: Jeffrey Kin-Bon Cheung

New contractors are required to include a copy of **A)** public liability policy, together with **B)** banking details (including Bank, BSB, **C)** Account name and number).

Invoice Information
Please ensure the following information is **CLEARLY** stated on your invoice when submitting for payment:
A) Property address, **B)** Supplier ABN, **C)** Invoice date, **D)** Invoice number, **E)** Amount due, GST (if applicable), **F)** Due date (or payment terms) **G)** Work order number (if applicable) **H)** Service period (if applicable)

Please forward all emailed invoices to **invoices@strataexcellence.com.au**