



H&D Real Estate
 ABN 45 604 356 363
 GPO Box 968
 SYDNEY NSW 2001
 T: 1300 330 228
 E: strata@hdre.com.au

WORK ORDER 5839

Bill to:

Strata Plan No DP1231887
 Trinity Terraces
 50-86 DUNNING AVENUE
 ROSEBERY NSW 2018

Order No	5839
Order By	Sally Nguyen
Issued Date	20/06/2022
Expected Completion	

Attention to:

Contractor Name	All Doors (NSW) Pty Ltd	Tel:	
and address	PO Box 132	Fax:	
	LEPPINGTON NSW 2179	Mob:	0417 975 669
		Email	Sales@alldoorsnsw.com.au
Contact	Jayne-Lee Brack	ABN:	96128338643
Public Liability	01/05/2023	Lic#	

Please undertake the following work at **50-86 DUNNING AVENUE ROSEBERY NSW 2018**

Job Summary: Main garage door
Job Details: Hi, The complex requires urgent repair works as the garage door is broken. Please urgently attend to make the repairs. Thank you Contact on site:
Special Instructions: If works costs is greater than \$500.00 please provide us with a quote. <i>For repair/maintenance works, please send us before and after photos of works.</i> Please send all quotations, invoices, reports and correspondence relating to these works to strata@hdre.com.au, and reference the Work order #5839 in your email AND invoice.
Terms: If works are deemed Owner's responsibility the owner will be invoiced instead of the Owners Corporation.

If you have any further questions feel free to contact Sally Nguyen on 1300 330 228 or email us at strata@hdre.com.au

Upon receipt of this email you are required to provide a timeframe for completion

Note: Contractors must phone the owners representative to arrange access on site within 24hrs of receiving a work order to arrange a mutually suitable appointment to complete works.

If running late please call the owner representative prior to the appointment time and re-schedule for a mutually suitable time.

Repeated changes to appointments or no-shows to appointments is unacceptable.

New contractors are required to include a copy of public liability policy, together with banking details (including Bank, BSB, Account name and number) when submitting invoices for payment.

Please forward all emailed invoices to accountspayable@hdre.com.au