WO REQUEST #	302-A
DATE REQUESTED	08/08/2023
DUE BY	23/08/2023
PRIORITY	High
ASSIGNED TO	

Premium Building Management
La Luna BMC - NA
23 George Street BURWOOD NSW 2134
Site Contact
Brad McMahon

bmcmahon@premiumbuildingmanagement.com.au

All Doors
Mob: 0417975669
Ph: 0417975669

JOB INFORMATION

Job Area
Common - Asset

Asset
Roller door

SUBJECT

Carry out repairs to roller door

JOB DESCRIPTION

On behalf of the Owners Corporation of DP1255181 we kindly invite you to attend the above site within the building managers onsite hours. Carry out repairs to roller door stuck in open position as per quote 1193.

WORK ORDER DESCRIPTION

Carry out repairs to roller door

MEDIA

TERMS & CONDITIONS

Please forward all invoices to the Building Manager for approval. **NO invoices** will be processed until approved by the Building Manager.

All Contractors and/or Service Providers must log their attendance onsite with the Building Manager by signing the Contractor Register prior to commencing work and sign-out on departure while returning keys.

New Contractors and Service Providers **MUST** undertake Site Induction **BEFORE** proceeding

with any works.

For assistance, please call the onsite Building Manager on **0475 086 229**
Core hours are Monday to Friday 7:30am-3:30pm.