Issued By:
Elite Strata
Elite Strata
ABN: 31 604 793 722
Shop 1
54-56 Macquarie Street North
LIVERPOOL NSW 2170
Ph: 1300 441 221
info@elitestrata.net.au

WORK ORDER 2335

Bill to:
Strata Plan No 66828
28-32 George Street
LIVERPOOL NSW 2170

Order No	2335
Order By	Elena Guerreiro
Issued Date	15/01/2024
Expected Completion	

Attention to:

Contractor Name	All Doors (NSW) Pty Ltd	**Tel:**	
and address	PO Box 132	**Fax:**	
	LEPPINGTON NSW 2179	**Mob:**	0417528785 (D)
		Email	sales@alldoorsnsw.com.au
Contact	Dominic Trimarchi	**ABN:**	96128338643
Public Liability	01/05/2024	**Lic#**	

Please undertake the following work at **28-32 George Street LIVERPOOL NSW 2170**

Job Summary: URGENT - Faulty Roller door

Job Details: Please proceed asap with attending and assessing the damaged the ground level roller door:

- identify the cause of failure and potential reason for it
- proceed with repair if $500 and below
- present a quote for repair if the cost is over this amount

Thank you!

Special Instructions:please refer your invoice to the job number

Terms: 30 days invoice payment

If you have any further questions feel free to contact Elena Guerreiro

Upon receipt of this email you are required to provide a timeframe for completion

Note: Contractors must phone the owners representative to arrange access on site within 24hrs of receiving a work order to arrange a mutually suitable appointment to complete works.

If running late please call the owner representative prior to the appointment time and re-schedule for a mutually suitable time.

Repeated changes to appointments or no-shows to appointments is unacceptable.

Contact on site:

New contractors are required to include a copy of public liability policy, together with banking details (including Bank, BSB, Account name and number) when submitting invoices for payment.
Please forward all emailed invoices to admin@elitestrata.net.au