METRO ASSET MANAGEMENT
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ABN 48 141 558 821
PROFESSIONAL STRATA MANAGER
Liability limited by a scheme approved under Professional Standards Legislation.

WORK ORDER - Job No.004931

All Doors (NSW) Pty Ltd
125 Denham Court Road
DENHAM COURT NSW 2565

Issued: 17/12/2025

Due: 01/01/1900

Supplier

Tel: 0417 975 669 **Email:** sales@alldoorsnsw.com.au

Fax: **Contact:** Gemma

Job Address	Invoice
Strata Plan 106265 "Base" 106 -110 Euston Road ALEXANDRIA NSW 2015	Strata Plan 106265 ABN 80679667923 c/o Metro Asset Management PO Box 873 Avalon NSW 2107 Tel: 02 9918 9915 invoices@metroasset.com.au

Agent Contacts

Strata Manager: Benjamin Major-Mills

Contact for Enquiries: Shar Ferguson

Access Contact

Anthony Nemeth
0413 159 405
Lot 19
(H) Luca James
(W) 0439 188 500

Access Instructions

There is a timer for the door controller located in the bottom left corner next to the access control box within the ground-level communications/ electrical cupboard next to the lift.

There is a lockbox in front of the courier bay outside the main gate with the code 2102, which has a key to grant you access to the cupboard

Job Description

We have received a report that the main roller door is staying open at night at 106-110 Euston Road, Alexandria.

Due to recent events of theft , it is paramount that this door is secured.

Could you please secure the door so that it remains closed from 5 PM to 7 am weekdays and 4 pm to 10 am on Weekends.

All works must be carried out in accordance with WHS Workplace Safety Requirements. Your company insurances must be forwarded to our office for updating to ensure prompt payment. Please also include the Work Order number on your Tax Invoice and it is emailed to **invoices@metroasset.com.au <mailto:invoices@metroasset.com.au>**.