ELITE STRATA MANAGEMENT

Issued By:
Elite Strata
ABN: 31 604 793 722
Retail Shop 1
54-56 Macquarie Street North
LIVERPOOL NSW 2170
Ph: 1300 441 221
reception@elitestrata.net.au

WORK ORDER 4968

Bill to:
Strata Plan No 77552
12-18 Bathurst Street
LIVERPOOL NSW 2170

Order No	4968
Order By	Cheryl Todd
Issued Date	11/08/2025
Expected Completion	

Attention to:

Contractor Name	All Doors (NSW) Pty Ltd	**Tel:**	
and address	PO Box 132	**Fax:**	
	LEPPINGTON NSW 2179	**Mob:**	0417528785 (D)
		Email	sales@alldoorsnsw.com.au
Contact	Dominic Trimarchi	**ABN:**	96128338643
Public Liability	01/05/2026	**Lic#**	

Please undertake the following work at **12-18 Bathurst Street LIVERPOOL NSW 2170**

Job Summary: WO_Repair to door - Spring replacement

Job Details: Please attend to repair the door reported as requiring a spring replacement

Please schedule and advise attendance date and time asap.

For further information and access: 0433 072 266 - Denis

Special Instructions:

Email invoices to: admin@elitestrata.net.au

Email WO enquiries and Reports to: reception@elitestrata.net.au

Terms:

30 days payment terms

If you have any further questions feel free to contact Cheryl Todd

Upon receipt of this email you are required to provide a timeframe for completion

Note: Contractors must phone the owners representative to arrange access on site within 24hrs of receiving a work order to arrange a mutually suitable appointment to complete works.

If running late please call the owner representative prior to the appointment time and re-schedule for a mutually suitable time.

Repeated changes to appointments or no-shows to appointments is unacceptable.

Contact on site:

New contractors are required to include a copy of public liability policy, together with banking details (including Bank, BSB, Account name and number) when submitting invoices for payment.
Please forward all emailed invoices to admin@elitestrata.net.au